

MUSEUM OF THE MOVING IMAGE

INTERNSHIPS

Summer 2012

June 11–August 17

Museum of the Moving Image offers full-time, paid summer internships. Under the supervision of department heads, interns have the opportunity to learn about the full range of Museum operations. Undergraduates entering their senior year in fall 2012, college graduates, and graduate students are eligible to apply.

Collection Curatorial Assistant: Interns will assist in the acquisition of objects for the Museum's collection, and interact with prospective donors.

Collection Management: Interns will become fully familiar with the collections management function, including the completion of the collection inventory and the storage, maintenance, and preservation of objects.

Collection Research and Cataloging: Interns will assist in researching and cataloging objects to be made accessible online, and participate in the Museum's open-source, web-based collection management software project.

Digital Imaging/Photography: Interns will assist with the digital photography and scanning of Museum artifacts and the correction and editing of images.

Digital Media: Interns will provide technical and production support for the Museum's exhibitions and assist with the development of public programs.

Film: Interns will work on logistical details and preparations for Museum film programs, and assist with content research for its website and web-based projects.

Living Room Candidate Curatorial Assistant: Interns will assist with research, gathering content, and securing permissions for the 2012 edition of *The Living Room Candidate*, the Museum's online archive of historic presidential campaign commercials.

Video Post-Production Intern: Interns will assist with the post-production of videos for online exhibitions, including editing, color correction, encoding, and digital asset management.

To apply, complete the online application form at movingimage.us/intern2012, and then email the following documents to internships@movingimage.us:

- A **single PDF** that includes: 1) a cover letter, 2) your resume, and 3) a 300-word statement describing your interest in one of the positions listed above and your reasons for selecting that position.
- One letter of recommendation from a current or past professor or employer

Applications must be received no later than March 30. Finalists will be interviewed in person or by phone. Successful applicants will be notified no later than April 27.

The Museum of the Moving Image is an equal opportunity employer and encourages qualified candidates from all backgrounds to apply.